

Frogmore Dance School

Teacher Code of Conduct

Expectations in respect of teachers at the Dance School.

Frogmore Dance School aims to ensure that all students experience dance in a fun, friendly, positive and safe environment. The following statements are of great importance in assuring the well-being of all students in the School.

Any teacher unable or unwilling to provide a fair education at the school and follow the teacher's conduct may be asked to withdraw from teaching at the school after reasonable notice.

Punctuality & Attendance.

Teachers must arrive in good time for their classes and school events. Always inform the Principal if you are going to be late and apologise to your class when you enter for being so.

Should you need time off work please let the principal know in writing with as much notice as possible. You are expected to organise your own cover teacher who is qualified, insured and DBS checked and should provide details of the cover teacher available when you ask for permission for the time off.

Important dates around exams, shows, competitions, performances and events such as school parties are provided ahead of time with plenty of notice. You are expected to attend these events as part of the Frogmore Dance School family. Issues with clashing dates should be addressed as soon as possible. Should you need to miss an event due to other commitments you must let the principal know in writing.

Discipline.

Teachers are expected to behave in an orderly, civilised and well-mannered way and to show respect to their fellow teachers and care and compassion for their students. Failure to comply with our teacher's code of conduct may result in withdrawal from the Dance School.

Teachers should not post messages on Facebook, Twitter, YouTube or any other social media platform of a derogative nature about any student/teacher/principal/staff, dancing discipline or Frogmore Dance school, its students or teachers. This includes DM's, text messages and via email. Unacceptable behaviour will not be tolerated by teachers and will result in dismissal.

Unacceptable behaviour includes – bullying, swearing, spitting, fighting and derogatory comments towards others.

Whilst at examinations/performances/events/festivals teachers are ambassadors and representatives of Frogmore Dance School and we expect all teachers to behave in a manner that is respectful and appropriate. You are encouraged to fully support the school and the dancers and teachers within it.

Professional Standards.

Personal relationships, including having a student's mobile number or being “friends” on a social media platform, are forbidden. All contact regarding the student's education with Frogmore Dance School must go through the student's parent/guardian with the principal in copy.

Any promotional or teaching media may only be taken on the Frogmore Dance School Teaching Media device and with the parents' permission as per their registration form. Details of permissions are marked on the class register. Parent permission lies with Frogmore Dance School and not with the individual teacher.

Work Ethic.

Teachers are expected to be self-motivated, with class content planned and relevant to the genre. Teacher demonstration is to be a key part of the class structure, and teachers are expected to be enthusiastic and engaging at all times.

Classes must include a warm-up and cool-down that is led by the teacher. Performance or exam material should be taught in a timely manner to enable students to reach their full potential before the deadline. Music for the class is encouraged to be played from an iPad device (or similar) so that personal phones are not needed during class time.

Please tidy your studio and ensure students take any personal items with them.

Please put away props, mats, or items from the Frogmore Dance School storage cupboards and encourage students to do the same. Should anything that belongs to Frogmore Dance School get broken within the class by yourself or the students, please inform the principal so alternatives can be purchased or replaced.

Accident reporting.

Teachers must record all accidents and injuries within the Frogmore Dance School accident book. Teachers should inform the student's parent upon collection and report the incident to the principal on the day the incident occurs.

Confidentiality.

Anything you see or hear during your time at Frogmore Dance School is confidential. This includes discussions within meetings, students, personal information, medical diagnosis etc.

CPD & Documentation.

CPD (Continuing Profession Development) is an important part of keeping up to date with the changing dance world. We expect our teachers to attend courses and keep up to date with syllabus changes and dance trends. Please let us know on a rolling basis of any course attended or CPD. It is the teachers' responsibility to ensure their DBS, first aid and teaching insurance are up to date. Copies should be provided to the principal when appropriate.

Equal opportunities.

Frogmore Dance School is committed to the full implementation of equal opportunities in all aspects of our work and expects its teachers to do the same.

Frogmore Dance School is opposed to direct and indirect discrimination on the grounds of gender, race, nationality, cultural, ethnic or religious backgrounds, disability, neurodiversity, class, age, parental status, HIV status or the use of mental health services.

Choreography.

The choreography you create for Frogmore Dance School and its students remains the property of Frogmore Dance School. Frogmore Dance School trusts that any choreography is your creation, not copied from other teachers, choreographers, social media, etc.

Uniform.

Teachers should come to the school in either Frogmore Dance School branded attire or in plain, suitable clothing. Teachers' hair should be appropriately tied back and off the face for teaching classes.