

Frogmore Dance School

Teacher Code of Conduct

Expectations in respect of teachers at the Dance School.

The aim of Frogmore Dance school is to ensure that all students experience dance in a fun, friendly, positive and safe environment. In order to achieve this, please take note of the following guidelines. We would like to stress that these points are of great importance in assuring the wellbeing of all students in the School.

Any teacher unable or unwilling to provide a fair education at the school and follow the teacher conduct may be asked to withdraw from teaching at the school after reasonable notice.

Punctuality & Attendance.

It is vital that teachers arrive in good time for their classes and school events. Always inform the Principal if you are going to be late and apologise to your class when you enter for being so. Should you need time off work please let the principal know in writing with as much notice as possible. You are expected to organise your own cover teacher who is qualified, insured and DBS checked and should provide details of the cover teacher available when you ask for permission for the time off.

Important dates around exams, shows, competitions, performances and events such as school parties are provided ahead of time with plenty of notice. You are expected to attend these events as part of the Frogmore Dance School family. Issues with clashing dates should be address as soon as possible. Should you need to miss an event due to other commitments you must let the principal know in writing.

Discipline.

Teachers are expected to behave in an orderly, civilised and well-mannered way and to show respect to their fellow teachers and care and compassion for their students. Failure to comply with our teacher code of conduct may result in withdrawal from the Dance School.

Teachers should not post messages on Facebook, Twitter, YouTube or any other social media platform of a derogative nature in regards to any student/teacher/principal/staff, dancing discipline or Frogmore Dance school, its students or teachers. This includes in DM's, text messages and via email. Unacceptable behaviour will not be tolerated from teachers and will result in dismissal. Unacceptable behaviour includes – bullying, swearing, spitting, fighting and derogatory comments towards others.

Whilst at examinations/performances/events/festivals teachers are ambassadors and representatives of Frogmore Dance school and we expect all teachers to behave in a manner that is respectful and appropriate. You are encouraged to fully support the school and the dancers and teachers within it.

Uniform.

It is extremely important that teachers come to the school in either Frogmore Dance School branded attire or in plain suitable clothing. Teachers hair should be appropriately tied back and off the face for teaching classes.

Professional Standards.

Personal relationships including having a students mobile number or being “friends” on a social media platform is forbidden. All contact regarding the students education with Frogmore Dance School must go through the parent/guardian of the student. Principle in copy

Work Ethic & Choreography.

Please leave your studio tidy, please ask your students to put back any chairs and tables they have used. Please take any cups etc with you and please ensure that children take any belongings with them when they leave class. You are also responsible to put away props, mats, or items from Frogmore Dance Schools storage cupboards. Should anything that belongs to Frogmore Dance School get broken within class by yourself or student, please inform the principal so alternatives can be purchased or replaced.

Choreography you create for Frogmore Dance School and it's students remains the property of Frogmore Dance School. Frogmore Dance School trusts that any choreography is of your own creation and not copied from other teachers, choreographers, or social media etc.

Confidentiality.

Anything you see or hear during your time at Frogmore Dance School is confidential. This includes discussions within meetings, students, personal information, medical diagnosis etc.

CPD & Documentation.

CPD (Continuing Profession Development) is an important part of keeping up to date with the changing dance world. We expect our teachers to attend courses and keep up to date with syllabus changes. Please let us know on a rolling basis of any course attended or CPD. It is teachers responsibility to ensure their DBS, first aid and insurance are up to date and new copies should be provided to the principal when appropriate.

Equal opportunities.

Frogmore Dance School is committed to the full implementation of equal opportunities in all aspects of our work and expects its teachers to do the same.

Frogmore Dance School is opposed to direct and indirect discrimination on the grounds of gender, race, nationality, cultural, ethnic or religious backgrounds, disability, class, age, parental status, HIV status or the use of mental health services.

Accident reporting.

Teachers must record all accidents and injuries within the Frogmore dance school accident book. Teachers should inform the students parent upon collection and report the incident and given advice to the principal in writing on the day the incident occurs.